

The Lincoln-Lane Foundation

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SCHOOL ADDRESS FORM

Academic Year: 2019-2020

Please complete the form below, giving your **school residence mailing address, email address and phone number while at school** for the coming academic year 2019-20. While we realize that, in some instances, all this information may not be available to you at this time, this form must be returned to us **postmarked no later than September 1, 2019.**

DO NOT SEND CERTIFIED MAIL. We need to be able to contact **YOU** (not your parents) during the academic year. You will be notified by the primary email address provided when the payment toward your tuition has been sent to your school.

We need this information even if you live at home, have your own apartment, live on campus or if your address has not changed from last year.

If you do not send us this information, the tuition payment for the Spring Semester may not be paid on time.

Also, please remember that the tuition payment for Spring semester will not be paid until we receive your Fall Semester transcript.

DO NOT DETACH

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Name of Student: _____

(Please print)

(Last)

(First)

(Middle Initial)

Street Address: _____

City & State: _____

Zip Code: _____

Telephone: _____

(_____)

Your School Email Address: _____

Primary Email Address: _____

Has any information changed since last academic year?

YES

NO

NOTE: PLEASE NOTIFY THIS OFFICE IMMEDIATELY OF ANY CHANGE IN THE ABOVE ADDRESSES OR PHONE NUMBER DURING THE SCHOOL YEAR.